



Speech Information Sheet

Please complete this form and give to the assigned Toastmaster of the evening of your speech (or sooner). This will insure proper introduction by the Toastmaster whose responsibility it is to inform the audience of the objectives of the speech. Forward your manual along with the speech number to the assigned Evaluator.

Name of Speaker: _____

Title of Speech: _____ Time: _____

Manual Speech No: _____ From Manual Name: _____

Objectives: _____

Information about the Speaker for introduction:

Further notes for TM:
